

## UCC Council Meeting Minutes

Friday, November 10<sup>th</sup>, 2017

12:30pm-2:00pm

UC 216

**Attendance:** L. Verzani, T. Cooke, K. Swansen, P. Von Dohlen, A. Baron, M. Gonzalez, J. Owlett, P. Kaur, R. Ojo Ohinkuare, L. Orr, P. Griswold, J. Lincoln, T Joachim, C. Weissenborn

**Meeting Called to Order at 12:35pm**

### 1. Agenda Adopted

### 2. Approve Minutes from 10/13/17

Meeting Minutes approved- No Discussion

### 3. Director's Report

J. Lincoln

- Working on a new online course and proposal software with the company that does the catalog.
- Have the program for UCC courses
- Next UCC meeting to do a demo of the program
  - Does it have what is needed? See if any modifications must be made.
- Will schedule a time with the Undergraduate Program Council and Graduate program council to look at workflow and begin to get feedback on course proposals.
  - See if these programs have everything they need and make necessary modifications.
  - Update some of the forms that are used.
  - For both program and course proposals.
- Includes all course outlines and proposals in addition to UCC courses.
- Expedited approval of special topics courses policy—for 3990 courses.
  - This process hasn't been finished and it was thought that the courses could possibly go to the senate for decision.
  - Note: no courses go to the senate for review at the moment.
  - Need to go to the faculty senate because we are under the umbrella of the Faculty Senate.

### 4. Assessment

#### L. Orr- UCC History Data

- Need to condense the data included in the UCC historical Data
- Instead of course, need to organize it according to the major or program.
- Next step would be to condense it. Would it be the UCC or the Registrar to condense it?
- Want to get perspective on consistency or availability of UCC classes/areas that are offered by programs/majors.

- Potentially offer certificates to programs for achieving a certain level.
- Want to know how many UCC courses students can take in relation to their major.
- Note:
  - UCC is systematically designed to have students learn skills beyond their specialization.
  - UCC has the structural barrier that prevents no more than 9 credits to be taken within your major to apply as UCC courses.
    - WI and TI are excluded from that.
- A request will be developed to determine frequencies of courses offered by each major or department.
- Looking for more data on what has been accomplished and what still needs to be accomplished by majors in regards to certain UCC areas.

## 5. Review Panels Update

- All the chairs have permission to access the course system.
- Still need to update curriculum committees and colleges/majors

## 6. Course Approvals

### ASN Disaster! Learning from Japan

- Went through Review Panels for both Area 5 and Technology Intensive.
- Would the civic engagement aspect be case studies?
  - Parallel to international concepts for more than one country to increase the number of faculty to teach the course.
- The course learns from examples of Japan, hence why there is so much reference to Japan in the proposal.
  - However it the examples can be applied to the Passaic river, pollution etc.
- The course title can be generically named Engaging Disaster should the title need to be renamed; but it cannot be changed online without going back to the beginning.
- Top three UCC TI bullets mention Japan so frequently simply as examples.
  - Geography department is involved.
  - Japanese data of natural disasters is available for students to look at for TI.
- **Note:** that overall there is a concern that TI guidelines are not as demonstrative of technology intensive as they should be. However the course fits the approval of meeting the TI guidelines.
- Area 5 Vote- Approved
  - Approved: 12 Abstentions: 1
- Technology Intensive Vote- Approved
  - Approved: 10 Abstentions:2

### CIED Educational Practices in the Classroom-

- Writing Intensive
- Discussion
  - Not sure if the course touches on the use of all the components

- le; talk about quoting individuals rather than doing research, wondering if there is enough research on the lesson planning part of the piece.
    - Looking at pg 2, along number 6.
  - Clarification is that citing can be done in reference to thinkers, philosophers etc.
  - Students will be citing enough individuals to justify the research aspect.
- Vote: Approved
  - Approve: 11 Abstain:1

**CIED 2050- Foundations of Bilingual/Multi-Cultural Education-**

- Area 4
- Was passed at the last meeting, upon the pending changes.
  - Revise according to NJ standards.

**POL 2240- Political Parties- Technology Intensive TI**

- Wanted clarification from the TI panel.
- Same course as discussed last time, still awaiting clarification from TI.

**COMM Writing the TV Drama**

- Writing Intensive
- Discusses the inclusion of Netflix, Hulu, HBO etc.
- Vote: Approved
  - Approve: 12 Abstain: 0

**French 3800**

- Writing Intensive
- Is an existing course that was only ever run in conjunction with a trip to Paris
- Adding the WI part onto it.
- Offered to honors students and French minors.
- Kara will send the updated outline to Lynn
- Vote: Approved
  - Approved: 12 Abstained: 0

**MATH Algebra, Trigonometry, and Functions**

- Only change to the pre-requisite issue, no change to the course.
- Came through the review panel.
- It was an existing course, went through course proposal system, however there was no change in course content.
- UCC Council generally agreed to pass it through the system.

**7. Next Meeting Dates**

- a. Friday, December 8, 12:30pm-2:00pm UC 216

**8. Adjournment**

Meeting Adjourned at 1:23pm